**Time Investment Estimation:**

**To be filled in by the Working Party (WP) Study Coordinator/Data Manager and Statistician.**

The time investment estimation gives an indication of the hours the WP Study Coordinator/Data Manager and Statistician are expected to have to invest in the study once the study protocol has been accepted (i.e. not including the protocol submission and selection phase), which is important to determine whether the WP has enough resources available to conduct the study. Please note that this estimation gives no information on the overall time needed for study completion, as this is also dependent on other factors such as centre response time.

|  |  |
| --- | --- |
| **Task:** | **Estimated hours:** |
| **Development of data collection forms** |  |
| **Data entry**  **(including additional queries)** |  |
| **Data check** |  |
| **Data file preparation** |  |
| **Publications/presentations**  **(including statistical analysis and manuscript)** |  |
| **Study Coordination** |  |
| **Total time investment:** |  |

**Study Timeline Estimation**

**To be filled in by the WP Study Coordinator/Data Manager and Statistician.**

The study timeline estimation gives an indication of how many months are expected between the actual start of study preparation and study completion (i.e. not including the protocol submission and selection phase and any time between protocol acceptance and the WP being able to start study preparation).

|  |  |
| --- | --- |
| **Phase:** | **Estimated months:** |
| **Preparation**  **(development of data collection forms)** |  |
| **Active data collection**  **(entry, additional queries, check)** |  |
| **Analysing**  **(data file preparation, statistical analysis)** |  |
| **Manuscript**  **(writing, check, submission/revision)** |  |
| **Total study timeline:** |  |